



Cotati Chamber of Commerce
PO Box 592, Cotati, CA 94931
Phone (707) 795-5508 Fax: (707) 795-5868
chamber@cotati.org

Cotati Chamber of Commerce presents
37th Annual Cotati Jazz Festival
The BIGGEST little Jazz Festival in Sonoma County

Vendor Information

You are invited to participate in the Cotati Jazz Festival by having a food, information, or arts & crafts booth. Live jazz bands will perform on stage during the festival. Please join us!

- WHEN** Saturday, June 17, 2017, Noon - 6 pm
- WHERE** La Plaza Park in Downtown Cotati, Old Redwood Hwy. & W. Sierra Ave.
- 1-DAY BUSINESS LICENSE FEE** Vendors offering items for sale that do not already have a 2017 City of Cotati Business License, or have not already paid for a 2017 one-day business license fee for a Cotati Chamber of Commerce event, must add \$15 for a one-day special event business license to the vendor fee (or submit proof of nonprofit status).
- TO APPLY** Return the Vendor Registration Form* (next page) **by Friday, June 9th** to: Cotati Chamber of Commerce, PO Box 592, Cotati, CA 94931 or FAX to: 707-795-5868 or email to chamber@cotati.org
- SET-UP** After 7 A.M. but before 10 A.M. on Saturday only (no overnight camping). Check in at the Chamber booth. The Cotati Chamber does NOT provide booths, tables, chairs or extension cords. You will be responsible for these items. Please provide your own canopy for shade, if desired. Offload your vehicle at La Plaza Park, and then park your car away from the festival.
- QUESTIONS** Contact the Cotati Chamber of Commerce at (707) 795-5508 or Email at chamber@cotati.org

PLEASE NOTE THAT BOOTH SPACE AVAILABILITY IS LIMITED. WE RESERVE THE RIGHT TO DECLINE APPLICATIONS FOR ANY REASON OR THOSE THAT ARE RECEIVED AFTER THE DEADLINE.

Please return the Vendor Registration Form only; this page is the information you need to keep!



Cotati Jazz Festival Vendor Registration Form 2016

Contact Name _____ Phone _____

Business or Nonprofit Name _____

Address _____

Email Address _____ Fax _____

Check One and Circle Fee:	<u>10' x 10' Space</u>	<u>10' x 20' Space</u>
_____ Cotati Chamber Members with Free Activities or Info Only (no sales)	FREE	FREE
_____ Cotati Chamber Members selling non-food/ beverage items	\$55.00*	\$95.00*
_____ Cotati Chamber Members selling food/ beverage items	\$115.00*	\$150.00*
_____ Nonprofit with Free Activities or Info Only (no sales)	FREE	FREE
_____ Nonprofit with Any Sales (including food/beverages **)	\$35	\$85
_____ Arts & Crafts or Business Vendor	\$75	\$125
_____ Food & Beverage Vendor **	\$150	\$200
_____ Food Truck **	<u>Space Size Varies</u> \$150	
_____ Activity Vendor (e.g. Bounce House, Pony Rides, etc)	<u>Space Size Varies</u> \$150	

Describe activities and all items sold: _____

**This is a 25% discount to Cotati Chamber of Commerce members*

**Must follow Sonoma County Health Department regulations. Also, City of Cotati Ordinance No. 515 prohibits the use of polystyrene food packaging in public places, including La Plaza Park.

Will you need an electrical outlet? **Yes No**

Vendor responsible for own electrical cords for power. Please Note: Electrical hookups limited to no more than 30 AMPS. This will be strictly enforced.

Special Needs _____

If you **HAVE** a 2017 City of Cotati Business License, provide # _____

If you **DO NOT HAVE** a 2017 Cotati Business License, **ADD** Special Event One-Day Fee: + \$15 _____

Make check payable to: Cotati Chamber of Commerce **TOTAL AMOUNT \$** _____

or to pay by credit card - fill out information below and mail or fax to 707-795-5868 or phone 707-795-5508:

Credit Card # _____ Exp date (mm/yy) _____ 3-digit code _____

Billing Address & Zip Code _____

Signature _____

INDEMNITY AGREEMENT

I hereby agree to indemnify, defend and hold harmless the City of Cotati and the Cotati Chamber of Commerce, its employees, officers, volunteers, heirs, executors, administrators, successors, and assigns, from any claims or demands for damages or injuries which are incurred by customers, visitors, other vendors at the Cotati Jazz Festival, within the space specifically assigned to me or as a result of actions performed by myself, my employees and representatives at La Plaza Park, Cotati.

Signature: _____ Date: _____

RETURN THIS PAGE BY DEADLINE: JUNE 9, 2017